

MOTION FOR TRANSFER OF CASE

A motion is required to request that the court enter an order to transfer your docket to another county. Pursuant to MCR 3.212, a docket may only be transferred if all of the following conditions are met:

- A transfer of the action is requested on the basis of the residence and convenience of the parties, or other good cause consistent with the best interest of the child;
- Neither party nor the court-ordered custodian has resided in the county of current jurisdiction for at least 6 months prior to the filing of the motion;
- At least one party or the court-ordered custodian has resided in the county to which the transfer is requested for at least 6 months prior to the filing of the motion; and
- The county to which the transfer is requested is not contiguous to the county of current jurisdiction. Bay County dockets cannot be transferred to Arenac, Gladwin, Midland, Saginaw, or Tuscola counties.

INSTRUCTIONS FOR MOTION FOR TRANSFERRING CASE

1. Complete the motion form beginning with case number and up to the notice of hearing except for #2. If both parties are in agreement of this transfer, check 'stipulation' otherwise check 'motion'. Type or print using black ink.
2. Make two copies of the completed motion form.
3. Take the original and one copy of the motion to the county clerk in the county where your docket is filed. The fee to file the motion is \$20.00. Make your check or money order payable to the Clerk of Court. The clerk will keep the original and forward the copy to the Friend of the Court. The other copy made in step #2 is for your records.
4. Upon receipt, the Friend of the Court office will schedule a hearing date and time with the court and send copies of the motion and notice of hearing to the parties.
5. If your request is approved, a filing fee in the amount of \$150.00 must be paid before the docket is transferred.

STATE OF MICHIGAN JUDICIAL CIRCUIT COUNTY	MOTION/STIPULATION FOR TRANSFERRING CASE (Postjudgment)	CASE NO.
--	--	-----------------

Court address

Court telephone no.

Plaintiff's name, address, and telephone no.

v

Defendant's name, address, and telephone no.

MOTION **STIPULATION**

1. I, the plaintiff, the defendant, the court-ordered custodian, request transfer of this case to _____ County.

a. This transfer is requested on the basis of residence and for the convenience of the parties and is in the best interests of the minor child(ren).

b. All parties have resided in counties other than the county of current jurisdiction for more than six months.

c. _____ has resided in the county to which the transfer is requested for at least six months before the filing of this motion.
Name of plaintiff/defendant

d. The county to which the transfer is requested is not adjacent to the county of current jurisdiction.

We stipulate to the transfer of this case.

2. I, the friend of the court, request transfer of this case to _____ County for the following reasons:

Date

Signature

Name and title (type or print)

Signature

Signature

Name and title (type or print)

Name and title (type or print)

NOTICE OF HEARING

A hearing will be held on the above motion on _____ at _____ at the above court address.
Date Time

If you require special accommodations to use the court because of a disability, or if you require a foreign language interpreter to help you fully participate in court proceedings, please contact the court immediately to make arrangements. When contacting the court, provide your case number(s).

CERTIFICATE OF MAILING

I certify that on this date I served a copy of this motion and notice of hearing on the parties or their attorney by first-class mail addressed to their last-known addresses as defined in MCR 3.203.

Date

Signature